

# Academic Council Meeting Minutes

## September 11, 2003

### AGENDA

1. Review and adoption of September 11, 2003 Agenda
2. Review and adoption of previous meeting minutes
  - a. May 12, 2003
  - b. September 4, 2003
3. New Business
  - a. Languages Course Guides
    - JA 102 Elementary Japanese II
    - JA 201 Intermediate Japanese
    - SP 100 Conversational Spanish
  - b. Service Learning Course Guide
    - SO 145 Principles of Service Learning
  - c. Basic Law Enforcement Individual Certificate Plan
4. Old Business
  - a. Election of Academic Council Chairperson
  - b. Liberal Arts Individual Degree Plan
  - c. Procedures for Proposing a New Program or Course
  - d. Natural Resources Management Course Guides
    - NR 150 Introduction to NRM
    - NR 153 Environmental Conservation
    - NR 253 Species and Ecosystem Management
    - NR 255 Conservation Politics and Economics
    - NR 290 Special Topics in NRM
    - NR 295 NRM Seminar
    - NR 298 NRM Internship
  - e. Natural Resources Management Individual Degree Plan
  - f. Biological Sciences Course Guide
    - BI 106 Agriculture Science
  - g. Automobile Service Course Guide
    - AS 130 Automobile Brake System
5. Other Issues
6. Schedule of next meeting

**Members present:** Tom Colton, Glenn Keaton, Sarah Osborn, Lynda Rowe, Lois Gage, Jerome Jerome, Jeff Willden. Lourdes Villazon as recorder.

**NMC Staff and Faculty:** David Rumptz, Laura Hohmann, Daisy Villagomez-Bier, and Eleanor Cabrera

Academic Council Vice Chair Tom Colton called the meeting to order at 1:09 pm.

### 1. Agenda

The agenda was reviewed and approved with the following changes:

Table item a *Languages Course Guides* under New Business.

Move item c *Liberal Arts Individual Degree Plan* to item b under Old Business.

Table item d *Natural Resources Management Course Guides*, item e *Natural Resources Management Individual Degree Plan*, and item f *Biological Sciences Course Guide*.

## **2. Minutes**

The minutes of the May 12, 2003 and September 4, 2003 meetings were reviewed and approved without changes.

## **3. New Business**

### b. SO145 “Principles of Service Learning”

Kohne Ramon, Career Counselor, presented the SO145 “Principles of Service Learning” course guide. The council made some suggestions; Kohne will incorporate them and resubmit the course guide at the next meeting.

### c. Basic Law Enforcement Individual Certificate Plan

Lynda Rowe, Chairperson of the Social Sciences and Fine Arts Department, presented the Basic Law Enforcement Individual Certificate Plan informing the council that revision is being made to reflect the correct course number of four courses as stated in the approved Criminal Justice Individual Degree Plan.

## **4. Old Business**

### a. Election of Academic Council Chairperson

Jerome Ierome, Human Performance and Athletics Department Chair, nominated Lynda Rowe, Social Sciences and Fine Arts Department Chair, but declined the nomination.

Lynda Rowe nominated Jerome Ierome, who also declined the nomination.

Jeff Willden, Business and Hospitalities Department Chair, nominated Glenn Keaton, Sciences and Math Department Chair, who accepted the nomination.

By unanimous vote, Glenn Keaton, is now the Academic Council Chairperson.

### b. Liberal Arts Individual Degree Plan

Daisy Villagomez-Bier, Director of the Counseling Programs and Services, presented the revised Liberal Arts Individual Degree Plan that had been discussed at the May 12, 2003 Academic Council meeting with additional recommendations from the Counseling Programs and Services Department. Glenn Keaton suggested changing the MA111 "Survey of Math" course to MA132 "Intermediate Algebra" course under the core requirements. Ms. Villagomez-Bier's letter is attached for reference.

The Counseling Programs and Services Department is also requesting for the revised IDP to become effective Spring 2004. Ms. Eleanor Cabrera, Academic Advising Coordinator, informed the council that students already in the program would be given the option to continue with the old IDP or transfer into the new IDP.

By unanimous vote, the revised Liberal Arts Individual Degree Plan is approved.

c. Procedures for Proposing a New Program or Course

Item tabled to the next meeting.

g. Automobile Service Course Guide

Item tabled to the next meeting.

**5. Other Issues**

**6. Schedule of next meeting**

The next meeting is scheduled for 1:00 P.M. on September 18, 2003.

The meeting adjourned at 2:30 P.M.